

Julius Ceazar C. Alfeche

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Profile

I'm a Bachelor of Science in Computer Engineering undergraduate from Asian College of Technology (Cyber Tower), Cebu City. I started my career as a Technical Chat Support on Cebu Web Experts for 6 months. I was able to experienced work which involved in FTP accounts and assisting clients over instant messaging for a Web Hosting Company.

I'm willing to work in an organization where I can apply the concepts learned from the experience I had made and from school while developing my skills in the actual workplace. I'm a fast learner and is interested in learning new technologies.

Educational Background

Department of Manpower Development and Placement, Cebu City, Cebu, Philippines

Computer Systems Servicing NC II August 2018

Electronic Products Assembly and Servicing NC II August 2018

Asian College of Technology, Cebu City, Cebu, Philippines

Bachelor of Science in Computer Engineering

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Camp Lapulapu National High School, Cebu City, Cebu, Philippines

April 2010

Camp Lapulapu Elementary School, Cebu City, Cebu, Philippines

March 2006

Personal Particulars

Nationality	: Filipino
Marital Status	: Single
Permanent Residence	: Philippines
Date of Birth	: 03 July, 1993
Gender	: Male
Height	: 5'4"
Weight	: 190 lbs.

Seminar Attended

How to Create 3D Animated Movies and Video Games Using Alice

Innovation Lab, 5th Floor Convention Center

Asian College of Technology – Cyber Tower

August 27, 2010

Green Computing

Innovation Lab, 5th Floor Convention Center

Asian College of Technology – Cyber Tower

February 12, 2011

Introduction to XAML

Innovation Lab, 5th Floor Convention Center

Asian College of Technology – Cyber Tower

August 26, 2011

Skills

Web Skills

- Webmaster
- Web Host
- FTP
- WordPress
- MySQL

Windows Skills

- Windows Operating Systems (XP, 7, 8.x, 10, 2008, 2008 R2, 2012, 2012 R2, 2016)
- Microsoft Office 2007-2019 Apps (Excel, PowerPoint, Publisher & Word)
- Adobe CS/CC Apps (After Effects, Photoshop, & Photoshop Lightroom)
- InnoSetup
- Video Conversion (MeGUI & HandBrake)
- Troubleshoot Windows Issue

Work Experience

March 2019 – Present

Contact Solutions (an affiliate of Office Partners 360)

14th Floor Ayala Center Cebu Tower, Bohol Ave., Cebu Business Park
Cebu City, Cebu, Philippines

Account: **Ultimate Medical Academy**

Position: **Data Analyst**

Responsibilities:

- Collecting and interpreting data.
- Analysing results.
- Reporting the results back to the relevant members of the business.
- Identifying patterns and trends in data sets.
- Working alongside teams within the business or the management team to establish business needs.
- Defining new data collection and analysis processes.

May 2017 – November 2017

PhotoUp Philippines Corporation

6^F, Crown 7 Centre, Pope John Paul II Ave.
Cebu City, Cebu, Philippines

Position: **Photo Editor**

Responsibilities:

- Reviewing photos, editing and making necessary changes.

January 2017 – May 2017

ClicktoOutsource Pvt. Ltd.

3^F, Carlos Perez Bldg., A. C. Cortes Ave.
Mandaue City, Cebu, Philippines

Campaign: **Home Security, Life Insurance, UK Survey, HSE/HVAC**

Position: **AVATAR Agent / Outbound Sales Representative**

Responsibilities:

- Assist customers with support inquiries, including simple troubleshooting.
- Do up selling to customers.

June 2013 – Nov. 2013

Cebu Web Experts

UPCeBuinIT, Gorordo Avenue
Cebu City, Cebu, Philippines

Client: **Balliro Commerce Group**
Position: **Technical Chat Support**

Responsibilities:

- Use sales skills and product knowledge to provide impartial, knowledgeable advice in recommending products and service solutions to ensure customers' end-to-end needs are met.
- Provide inspiring, genuine and helpful service through online chat ensuring that no customer is left unserved or underserved.
- Prepare standard reports to track workload, response time and quality input.

References

Brenn Leo Almario

Project Manager
Cebu Web Experts
Mobile No. +63 908 351 7409

Melody Garnet Teo

CEO
ClicktoOutsource Pvt. Ltd.
Mobile No. +63 916 401 9318

Owen Beluan

Shift Manager
PhotoUp Philippines Corporation
Mobile No. +63 933 387 7898

Other information and documents may be provided upon request